



Community Development Building Department

10000 South Centennial Parkway, Suite 210

Sandy, UT 84070

Telephone (801)568-7251 Fax (801)568-7278

Sandy City Building Department Commercial Plan Review Requirements

When submitting plans for review these requirements need to be met.

1. Permit Application completed
2. Plan review fee, which is based on project valuation. (Call 801-568-7251 for fee.)
3. Two complete sets of plans, which needs to include architectural, structural, electrical, mechanical and plumbing.
4. Engineering calculations
5. Plans need to be wet stamped and signed per state law.
6. Job specifications
7. New building and addition plans need a site plan attached.
8. Energy analysis (Comm-check or ASHRAE 90.1)
9. Plumbing, mechanical, electrical and fire sprinkler permits are required and not included with the general permit.
10. Fire sprinklers and alarm plans need to be submitted to the Sandy City Fire Marshall at 9010 South 700 East. Phone is 801-568-2931.
11. Plans will be disposed of after 180 days if a permit has not been issued.